IF AND HOW CHECKLIST

Resource Details	Description
Resource Name	
Brief Descriptor	

Who is using the tool?	
Both the teacher & student	Is this AI tool compliant with state and federal student data privacy laws? ☐ YES ☐ NO Is the tool district approved? ☐ YES ☐ NO Has this AI tool been 'white-listed' by my school district? ☐ YES ☐ NO What is the cost of the tool? – Is it a one time cost or ongoing/subscription? – If free, does it eventually require a fee?
The teacher	How will this benefit the teacher? What are the strengths and weaknesses of this curricular tool? How will you be using this tool? *Check out pages 12 & 13 under Educator Support.*

IF AND HOW CHECKLIST (CONTINUED)

Who is using the tool? (continued)

The student

a. Can all students access the AI tool? ☐ YES ☐ NO

- Is it compliant with accessibility for all? (Consider the learning needs & support plans of your students) ☐ YES ☐ NO
- Can you access the tool on a student account? ☐ YES ☐ NO
- Is there a login required? ☐ YES ☐ NO
- Is there an age requirement for the tool? ☐ YES ☐ NO
- Does the AI tool require training for students to be able to use? ☐ YES ☐ NO
- Can this be accessed away from school? ☐ YES ☐ NO

b. How will this benefit the student?

c. Have you notified parents about the tool being used? *SAMPLE LETTER*

d. How have you trained your students to use this tool? ☐ YES ☐ NO

- Are your students aware of potential bias in the AI tools? ☐ YES ☐ NO
- Are the sources used credible (vetted by your District)? ☐ YES ☐ NO
- *Consider providing ethical behavior around plagiarism or inappropriate use by your students. AI is a tool to be used as part of a process and not the final answer.*

e. What student outcomes can I expect from this AI tool?

☐ Skill development

☐ Content standard mastery

f. Is this tool in line with the Colorado State Computer Science Standards?
☐ YES ☐ NO

g. How do you know you achieved your instructional goal?

- What is the check for understanding?
  1. What skill was learned?
  2. What academic content was learned?
- Was the learning enhanced or could the learning outcome have been achieved without the AI tool?

h. Is the AI tool the most effective way to teach this lesson? ☐ YES ☐ NO

- Will it spark curiosity? ☐ YES ☐ NO
- Will it drive inquiry? ☐ YES ☐ NO
- Does it follow the SAMR Model? ☐ YES ☐ NO