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Subject: A request from [SUPERINTENDENT]

Dear [TEACHER NAME],

Below is a link to the Teacher Perception Survey for [DISTRICT]. The purpose of the Teacher Perception Survey is to provide principals with meaningful feedback about how they impact teacher practice and student learning, and to incorporate teacher voice and experience into efforts to improve principal effectiveness. In this survey, you will have the opportunity to answer questions about your principal in the areas of policymaking, professional development, evaluation, communication, community involvement, and the overall climate in your school. At the end of each section, you will have the option to write additional comments.

As you answer these questions, please focus only on your **current school principal**, not other administrators in your school or other principals with whom you have worked in the past.

Information that would identify you as an individual will not be disclosed to district administrators, schools, or principals; however, your principal will receive anonymized school-level results by [DATE].

We would appreciate your response by [DATE].

[PLEASE CLICK HERE TO BEGIN THE SURVEY]

Please email questions or comments regarding this survey or survey administration to [DISTRICT CONTACT].

My sincere thanks for your effort to improve school leadership in our district.

[SUPERINTENDENT]

[DISTRICT NAME]