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Subject: Student Perception Surveys in our district this year!

Dear Teachers,

Because teachers care about their students, teachers care about improving their instructional practice. This year, we will be using Colorado’s Student Perception Survey (SPS) in our district as a tool to learn more about student experience and improve our practice.

**What the Research Says**

* Historically, direct feedback from students has not been included in the data available to improve instructional practice.
* However, research has shown that student perception data can help provide a comprehensive picture of student learning and engagement.
* Furthermore, when students are formally asked to evaluate their classroom experience, they are more engaged and take more ownership of their learning environment.

**Colorado’s SPS**

* The Colorado Education Initiative worked with teachers and districts across Colorado to create Colorado’s SPS.
* It is a 34-question instrument that asks students about their classroom experience.
* The survey takes 30 to 45 minutes to complete.
* The survey maps to Colorado’s Teacher Quality Standards and yields information about a teacher’s performance in Standards I-III.

**Survey Administration in Our District** [Districts, fill in the bullets below in your survey administration plans.]

* When will the survey take place?
* How are students assigned to teachers?
* When will results be distributed?
* How will results be used?
* Who will proctor?
	+ Please read the attached survey protocols even if you are not proctoring surveys.

For more information, consult the following [SPS Resources](http://www.coloradoedinitiative.org/our-work/educator-effectiveness/studentsurvey/):

* Overview of the Colorado Student Perception Survey
* Grades 3-5 and 6-12 Student Perception Surveys
* Student Perception Survey FAQs
* Overview of Research on Student Perception Surveys

If you have specific questions about the survey administration logistics in our district, please contact [DISTRICT CONTACT PERSON], [DISTRICT CONTACT EMAIL], or [ASSOCIATION CONTACT PERSON], [ASSOCIATION CONTACT EMAIL]. For questions regarding the survey itself, its development, or the results from the pilot study, contact Sarah Duran at The Colorado Education Initiative, sduran@coloradoedinitiative.org.

Thanks,

[SUPERINTENDENT]

[DISTRICT NAME]